

## Health and Wellbeing projects and activities FUNDING APPLICATION

### 1. Applicant:

Name	Alan McFall
Organisation	Melksham Baptist Church
Address	Old Broughton Rd., Melksham. SN12 8BX
Phone number	07730 769662
Email address	ad.mcfall@btopenworld.com

### 2. Amount of funding required from the Area Board:

£0 - £1000	£500
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

### 3. Are you applying on behalf of a Parish Council?

Yes	
No	No

### 4. If yes, please state why this project cannot be funded from the Parish Precept?

### 5. Project title?

### 6. Project summary: (100 words maximum)

Provision of a variety of meals through the year for older folk and vulnerable people with whom we have contact via the Foodbank & Lifeline and Gateway Club, all of whom make use of our premises on a regular basis.

### 7. Which Area Board are you applying to?

### 8. What is the Post Code of the place where your project is taking place?

**9. Please tell us which themes best describe your project:**

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

**10. About your project**

**Please tell us about your project (a strong application will address all of the following):**

How does your project support local needs and priorities?

Monthly: provision of Sunday morning breakfast to all who wish to come. Typically church member hosts have been joined by up to 9 people with whom we have formed relationships via the Foodbank/Lifeline project which operates on our premises during the week. These are people who may be living rough or sofa-surfing and it both gives them a good meal and enhances their self-esteem. Both lead to a better atmosphere in the town.

Annually at Harvest time: provision of a Harvest Supper meal, hosted by church members, for the members of the Gateway Club, their helpers and carers. This addresses the risk of isolation for the members and provides an opportunity for a meal with their clients for which the helpers and carers do not have to do any work. In 2017 the number of guests was 75.

Annually at Christmas: provision of a full, traditional Christmas meal, alongside church members, for all who wish to come – typically vulnerable people who are, or have been, clients of Foodbank/Lifeline. In 2017 we had 41 such guests. Again this addresses isolation, inclusion and enhances a more cohesive society in Melksham.

How many older people/carers to do you expect to benefit from your project?

Approximately 40-50

How will you encourage volunteering and community involvement?

Whilst not something we set out to do, people who have heard of what we are doing in this, and the wider work of Foodbank/Lifeline have volunteered to assist in the work. We have also had a small number of the "clients" get involved in some of the maintenance work in the building and associated garden.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

We have good contacts directly with many vulnerable people via Foodbank/Lifeline. But we have people referred to us by social workers and the Debt Advice and Citizen's Advice services. Our direct link with the Gateway Club is well established.

How will you work with other community partners?

See details provided above.

## 11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

The Baptist Church in whose premises we operate has a Safeguarding Policy and several of the staff have received Safeguarding training. Leaders of the Gateway Club are also trained in Safeguarding and have their own procedures. The church leadership and, ultimately, the Church Secretary is responsible for safeguarding.

## 12. Monitoring your project.

How will you know if your project has been successful? \*required field

It already is from the numbers we have seen attending. Continued voluntary access to the meals we offer by clients from our target groups will indicate success in the short-term. Less friction between vulnerable people and others in the community would be evidence of success, but this requires give and take by both sides; our focus is primarily on the vulnerable. It would be good to eventually see a reduction in the number of vulnerable people in need of such support.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

By seeking further financial donations and gifts from the community, largely via Melksham Family of Churches.

**14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost?**

The project is part of the church's general contribution to the community. The funding sought is purely to cover the additional costs of meal provision to the Gateway Club and to the vulnerable (a proportion of whom are elderly). Costs of church "hosts" is covered by the church.

**15. Finance:**

**15a. Your Organisation's Finance:**

Your latest accounts:

Month  Year

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

With extensive premises that are between 100 and 220 years old and with the need to recruit and pay for a part-time pastor (we cannot afford a full-time salary), our reserves are required to meet urgent repair, maintenance and employment costs that can arise at any time.

**15b. Project Finance:**

Total Project cost £

Total required from Area Board £

<b>Expenditure</b>	<b>£</b>	<b>Income</b>	<b>£</b>	<b>Tick if income confirmed</b>
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NB. If your organisation reclaims VAT you should exclude VAT from the (Planned Income [help](#))

expenditure  
(Planned project costs [help](#))

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Total		Total		

**16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? \*required field**

financial year? \*required field

- Yes
- No

**17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) \*required field, if Yes to Q11.**

## 18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):**

**Quotes:**

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

- I will make available on request the organisation's **latest accounts**

**Constitution:**

- I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.